

Guidelines on assessing Impact and Likelihood of risks

Impact	Classification	Suggested guidelines
A Extreme	Service disruption	<ul style="list-style-type: none"> Total failure of service, or Impact at strategic level, on corporate objectives or annual priorities
	Financial loss	<ul style="list-style-type: none"> More than £500k
	Reputation	<ul style="list-style-type: none"> National adverse publicity, or Resignation of leading member or chief officer
	Statutory service/ legal obligations	<ul style="list-style-type: none"> Central government intervention, or Multiple civil or criminal suits, or Litigation, claim or fine, more than £500k
	People	<ul style="list-style-type: none"> Fatality of one or more clients/staff
B High	Service disruption	<ul style="list-style-type: none"> Serious disruption to service, or Impact on many other processes
	Financial loss	<ul style="list-style-type: none"> £251k - £500k
	Reputation	<ul style="list-style-type: none"> National publicity or press interest
	Statutory service/ legal obligations	<ul style="list-style-type: none"> Strong regulatory sanctions, or Litigation, claim or fine, £251k - £500k
	People	<ul style="list-style-type: none"> Serious injury to/ permanent disablement of one or more clients/ staff
C Medium	Service disruption	<ul style="list-style-type: none"> Disruption to service, or Some impact on other objectives
	Financial loss	<ul style="list-style-type: none"> £51k - £250k
	Reputation	<ul style="list-style-type: none"> Local adverse publicity
	Statutory service/ legal obligations	<ul style="list-style-type: none"> Regulatory sanctions, interventions, public interest reports, or Litigation, claim or fine, £51k - £250k
	People	<ul style="list-style-type: none"> Major injury to an individual (impairment lasting more than 1 month)
C Low	Service disruption	<ul style="list-style-type: none"> Some minor impact on service, or No impact outside single objective
	Financial loss	<ul style="list-style-type: none"> Up to £50k
	Reputation	<ul style="list-style-type: none"> Local publicity or press interest, or Internal adverse comment
	Statutory service/ legal obligations	<ul style="list-style-type: none"> Minor regulatory consequences, or Litigation, claim or fine, up to £50k
	People	<ul style="list-style-type: none"> Minor injuries to people, or } impairment Illness, or } lasting up to Damage to equipment } 1 month

<i>Likelihood</i>	<i>Suggested guidelines</i>
1 Almost certain	<ul style="list-style-type: none"> • Expected to occur in most circumstances (more than 90%), or • More than 90% likely to occur in the next 12 months
2 Likely	<ul style="list-style-type: none"> • Will probably occur in most circumstances (71% - 90%), or • 71% to 90% likely to occur in the next 12 months
3 Possible	<ul style="list-style-type: none"> • Fairly likely to occur (51% - 70%), or • 51% to 70% likely to occur in the next 12 months
4 Unlikely	<ul style="list-style-type: none"> • Could occur at some time (31% - 50%), or • 31% to 50% likely to occur in the next 12 months
5 Seldom	<ul style="list-style-type: none"> • May occur in some circumstances (11% - 30%), or • 11% to 30% likely to occur in the next 12 months
6 Rare	<ul style="list-style-type: none"> • Will only occur in exceptional circumstances (up to 10%), or • Up to 10% likely to occur in the next 12 months